![IHNA Australia logo]

IHNA Australia

RTO ID: 21985
CRICOS Code: 03386G

BSB40520 - Certificate IV in
Leadership
and Management

For Domestic Students

EDUCATION *for*
EMPLOYMENT:
Bridging the gap globally

About the Course

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts. As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others.

They also have some responsibility for organising and monitoring the output of their team. They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

Course Details

Duration:
26 Weeks

Amount of Training:
740 Hours

AQF Level:
4

Course Delivery:
Blended

Campuses:
Melbourne, Sydney, Perth

The course is provided through Blended mode of delivery. It will be delivered over 740 hours including theory, self-paced structured e-learning, simulation training.

Job Outcomes

- Team Leader
- Production Supervisor
- Leading Hand
- Distribution Centre Supervisor
- Coordinator
- Supervisor
- Team Leader

*Competency-based training is the concept that individuals learn at different rates as well as through different modes and different environments and that the skills and knowledge that a student has acquired previously are able to be formally recognised. Eg: Students who are eligible for RPL may be able to finish the course in 3 months with an Assessment Only delivery mode.

Mode of Delivery

Blended Delivery

20 contact hours per week will be delivered through synchronised Online learning which includes on- campus simulation based training andProfessional experience placement.

Besides the above structured learning, students are advised that they will be required to do approximate 10 hours per week of unstructured learning.

The blended delivery mode is only available to domestic students on selected campuses and subject to eligibility.

Students must meet additional requirements for Professional Experience Placements as required such as a clear police check,working with childrencheck & immunisations.

*Please call your respective campus locations for more details

Entry Requirements

- There are no formal entry requirements for this qualification, however applicants should demonstrate ability to perform task as required by the industry.

IHNA Admission requirements

- 16 years of age and above at the time of commencement of the course

- Successful completion of an Australian Year 10 qualification or equivalent.
- In addition to meeting the academic requirements applicants must demonstrate their competence in literacy and numeracy levels in an Australian Core Skills Framework (ACSF) at exit Level 3 and participate in a pre-training review when enrolling into the course.
- Mature age students (22+) will also be considered without the minimum education requirements. Each case will be reviewed individually to ascertain the capacity of the student to meet course requirements.
- Aboriginal and Torres Strait islanders' students are encouraged to apply.

Additional Requirements

Digital literacy
- » Should possess basic computer skills covering the most common usages of a computer, including managing computer files, word processing, using spreadsheets and databases; creating presentations; finding information and communicating using computers; and being aware of social and ethical implications of Internet use.
- » Students should be in possession of their own laptops to facilitate the training and assessment. Recommended Laptop requirements: Core i3 Processor, 4 GB of RAM, Operating system; Windows 7 or later version, Screen; 10" or higher, Microsoft Office or Open Office Program, Adobe Reader and Antivirus Program.

Where a student breaches the above requirements, they could be excluded from their practical placements which may result in unsuccessful completion of the course.

Fees & Funding

Full Fees : $3,990

State Funding

Victoria: If the student is eligible, for Government funding, student pays: $0*#

Western Australia: Check with us for Domestic Scholarships

New South Wales: Check with us for Domestic Scholarships

*This training is delivered with Victorian and Commonwealth Government Funding

#The Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as Student service and resource fees.

How to Enrol

Online

Submit your application through our website
www.ihna.edu.au

Email

Send an email to
enquiry@ihna.edu.au

Face to face

Walk into any IHNA campuses.

Toll free

You can speak to our admissions consultant if you are unsure about the process.
1800 22 52 83

Contact us
Institute of Health & Nursing Australia

Melbourne | Perth | Sydney | Brisbane | Kochi (India)

☎ **1800 22 52 83**   ✉ **enquiry@ihna.edu.au**   🌐 **www.ihna.edu.au**